

# Cerebral Palsy of Westchester

## Job Openings – February/March 2024

Position	FT/PT	Qualifications	Location	
Assistant Director of Residential Services	FT – 35 hrs Flexible hours	Master's degree in psychology or related field. Consideration will be given to a candidate who possesses a Bachelor's degree and has extensive experience with IDD population.	White Plains, NY	\$65,000 - \$70,000
Licensed Clinical Social Worker Bridge School	FT 35 hrs Mon – Fri	Ph.D. in Clinical Psychology or Licensed Clinical Social Worker. Experience working with the Developmentally Disabled.	Rye Brook, NY	\$80,000 - \$85,000
Registered Nurse Residential Program	FT Monday – Friday Flexible Hours	Current Registered Nurse License. Experience working with the developmentally disabled and/or dual diagnosed population within a residential setting.	White Plains, NY	\$42 - \$45 hourly
Records Manager	FT – 35 hrs Mon – Fri	Master's degree preferred. Medical billing experience. Knowledge of Therap Billing Preferred.	Rye Brook, NY	\$65,000 - \$68,000
Quality Management Coordinator	FT – 35hr Hours Varies	Bachelor's Degree Required in related field of study. Master's Degree is preferred. Minimum of 3 years of work experience in Quality Assurance, investigator, or supervisory capacity. Experience working with the Developmentally Disabled.	Rye Brook, NY	\$62,500 - \$64,000
Program Specialist Day Habilitation	FT – 37.5 hrs Mon – Fri 8am – 4pm	Bachelor's degree. At least 1 year of experience working with the Developmentally Disabled.	Rye Brook, NY	\$38,000 - \$40,000
Residence Manager	FT 35 hrs Mon – Fri 8am - 4pm (flexible)	Associate degree or High School Diploma. Valid Driver's License. Experience working with the Developmentally Disabled.	Westchester, NY	\$62,400 - \$63,000
Residential Counselor All Residences	Full Time, Part Time, Per Diem AM/PM/Overnight	High School Diploma or GED. Valid Driver's License. Experience working with the Developmentally Disabled.	Rye Brook, New Rochelle, White Plains, NY	\$16 - \$18 hourly
Habilitation Assistant Day Habilitation	FT – 35 hrs Mon – Fri 8:30am – 3:30pm	High School Diploma or GED. Valid Driver's License. Experience working with the Developmentally Disabled.	Rye Brook, NY	\$16 - \$18 hourly
Special Education Teacher School Program	FT – 35 hrs Mon – Fri 8:00am-3:30pm	Master's Degree in Special Education. NYS Teacher Certification. Experience with Behavior, Autism, and the DD Population.	Rye Brook, NY	\$50,000 - \$55,000
Teacher Aide School Program	FT – 32.5 hrs Mon - Fri 8:30am-3:00pm	High School Diploma or GED. Valid Driver's License. Experience working with the Developmentally Disabled.	Rye Brook, NY	\$16 - \$17 hourly
Respite Worker Respite/Community Habilitation	Per Diem Flexible Shifts	High School Diploma or GED. Valid Driver's License. Experience working with the Developmentally Disabled.	Westchester County	\$15 - \$18 hourly

Administrative Assistant Preschool Program	FT 37.5 hrs Mon – Fri 8:30am – 3:30pm	Bachelor's Degree preferred. Associate degree. 1 year experience working as an Administrative Assistant. Must be able to communicate orally and written in Bilingual Spanish. Experience working with children.	White Plains, NY	\$20.58 - \$23.58
Occupational Therapist Preschool Program	FT – 35 hrs Mon – Fri 8:30am – 4:00pm	Master's degree in occupational therapy. Experience working with school children who have severe developmental disabilities. Experience working as an Occupational Therapist is required.	White Plains, NY	\$68,000 - \$74,000
Special Education Teacher Preschool Program	FT- 35 hrs Mon-Fri 8:30am – 4:00pm	Master's degree preferred. Bachelor's degree required. Teacher certification: Teacher of students with disabilities B-2. Experience with Behavior, Autism, and the IDD Population.	White Plains, NY	\$45,000 - \$50,000

#### Contact Information

Title	Name	Phone	Email
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